

# Cyngor Tref Caereinion Llanfair Llanfair Caereinion Town Council

## WEEKLY INSPECTION SHEETS

|       |                               |               |              |
|-------|-------------------------------|---------------|--------------|
| DATED | 7 <sup>th</sup> November 2022 | INSPECTION BY | R A ROBINSON |
|-------|-------------------------------|---------------|--------------|

| NO   | LOCATION    | ITEM                           | CHECKED | NOTES  |
|------|-------------|--------------------------------|---------|--|
| 1.1  | MOUNT FIELD | High fences - Mount Road end   | X       |  |
| 1.2  |             | High fences – far end          | X       | New fence posts being arranged by Cllr R Astley. |
| 1.3  |             | General fences                 | X       |  |
| 1.4  |             | Paths                          | X       |  |
| 1.5  |             | Car park area                  | X       |  |
| 1.6  |             | Containers                     | X       |  |
| 1.7  |             | Railings around football pitch | X       |  |
| 1.8  |             | Football pitch surface         | X       |  |
| 1.9  |             | Football goal posts            | X       |  |
| 1.10 |             | Hedges                         | X       |  |
| 1.11 |             | Buildings (clubhouse/changing) | X       |  |
| 1.12 |             | Stands                         | X       |  |
| 1.13 |             | Signage                        | X       |  |
| 1.14 |             | Litter bins                    | X       |  |
| 1.15 |             | Other items                    | X       | Small pile of spoil to be moved.                 |
| 2.1  | PLAYGROUND  | Fences, hedges & gates         | X       |  |
| 2.2  |             | Paths                          | X       |  |

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|      |                |                                 |   |  |
|------|----------------|---------------------------------|---|--|
| 2.3  |                | Grass surfaces                  | X |  |
| 2.4  |                | Retaining posts                 | X | No immediate issue, one post needs replacement.                        |
| 2.5  |                | Slide including steps & surface | X |  |
| 2.6  |                | Junior swings and surface       | X |  |
| 2.7  |                | Infant swings and surface       | X |  |
| 2.8  |                | Roundabout unit & surfaces      | X |  |
| 2.9  |                | Climbing frame and surfaces     | X |  |
| 2.10 |                | Bouncers and surfaces           | X |  |
| 2.11 |                | Seats                           | X |  |
| 2.12 |                | Signage                         | X |  |
| 2.13 |                | Other items                     | X |  |
| 3.1  | PARC Y ONNEN   | Grass cutting surfaces          | X |  |
| 3.2  |                | Gates                           | X |  |
| 3.3  |                | Ramp into site                  | X |  |
| 3.4  |                | Other items                     | X |  |
| 4.1  | CHAPEL OF REST | Building external               | X | External fascia board to be replaced to rear store. Awaiting supplies. |
| 4.2  |                | Building internal               | X |  |
| 4.3  |                | Fire risk assessment            | X |  |
| 4.4  |                | Fire equipment                  | X |  |
| 4.5  |                | Asbestos Report in place        | X |  |
| 4.6  |                | Electrical certificate          | X | New fuseboard to be installed. Contractor instructed.                  |
| 4.7  |                | Refrigeration unit              | X |  |
| 4.8  |                | Gardens                         | X |  |
| 4.9  |                | Paths                           | X |  |

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|      |                     |                                 |   |  |
|------|---------------------|---------------------------------|---|--|
| 4.10 |                     | Fences                          | X |  |
| 4.11 |                     | Signage                         | X |  |
| 4.12 |                     | Other items                     | X | Storage cupboard to be cleared. Contractor asked to complete this.   |
| 5.1  | ERW DDWR            | Grassed areas                   | X | Paths completed.   |
| 5.2  |                     | Gravestones                     | X |  |
| 5.3  |                     | Hedges and fences               | X | .  |
| 5.4  |                     | Trees                           | X | Tree report received. No urgent works required, report for Council.  |
| 5.5  |                     | Paths                           | X |  |
| 5.6  |                     | Gates and entrance area         | X |  |
| 5.7  |                     | Signage                         | X | Repair to entrance signage required. Instructions given.   |
| 5.8  |                     | Rubbish area                    | X |  |
| 5.9  |                     | Other items                     | X |  |
| 6.1  | ST MARYS CHURCHYARD | Church flood lighting           | X | New lighting for steps installed. New timeclock fitted as old one failing.                                     |
| 6.2  |                     | Standard lamp                   | X | Lamp replaced, power source an issue.  |
| 6.3  |                     | Grassed areas                   | X | Small area of grass pile to be removed.  |
| 6.4  |                     | Trees                           | X |  |
| 6.5  |                     | Boundary wall High Street       | X | Repointing required in some areas. Contractors involved.   |
| 6.6  |                     | Boundary wall Broad Street      | X |  |
| 6.7  |                     | Boundary wall back of Institute | X | Tree and growth removal completed. Works to wall to start probably in the new year when there is a dry period. |
| 6.8  |                     | Gates                           | X |  |
| 6.9  |                     | Gravestones                     | X |  |
| 6.10 |                     | Signage                         | X | New No Dogs signs in place. Having little effect.  |

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|      |               |                                  |   |   |
|------|---------------|----------------------------------|---|---|
| 6.11 |               | Paths                            | X | Investigations to repair of path taking place.                  |
| 6.12 |               | Railings                         | X |   |
| 6.13 |               | Other items                      | X |   |
| 6.14 |               | Electrical boxes to Broad Street | X |   |
| 6.15 |               | Flags & poles main street        | X |   |
| 6.16 |               | Other                            | X |   |
| 7.1  | TOILETS       | Building exterior                | X | Painting of disabled unit and doors to be considered in autumn. |
| 7.2  |               | Building interior ladies         | X |   |
| 7.3  |               | Building interior gents          | X |   |
| 7.4  |               | Building interior disabled       | X |   |
| 7.5  |               | Heating units                    | X |   |
| 7.6  |               | Paths                            | X |   |
| 7.7  |               | Railings                         | X |   |
| 7.8  |               | Asbestos Report in place         | X |   |
| 7.9  |               | Electrical certificate           | X |   |
| 7.10 |               | Fire risk assessment             | X |   |
| 7.11 |               | Other items                      | X |   |
| 8.1  | BOWLING GREEN | Buildings                        | X | Club responsibility   |
| 8.2  |               | Hedges and boundaries            | X | Club responsibility.  |
| 8.3  |               | Greens                           | X | Club responsibility.  |
| 9.1  | TENNIS COURTS | Fences and boundaries            | X |   |
| 9.2  |               | Seating                          | X | Two new benches in place.                                       |
| 9.3  |               | Signage                          | X |   |
| 9.4  |               | Playing surfaces                 | X |   |

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|      |                       |                   |   |  |
|------|-----------------------|-------------------|---|--|
| 9.5  |                       | Nets              | X |  |
| 9.6  |                       | Posts for nets    | X |  |
| 9.7  |                       | Hedges            | X |  |
| 10.1 | STREET SCENE FIXTURES | Benches           | X | Two benches on main road need painting. Contractors asked to complete works.   |
| 10.2 |                       | Finger posts      | X |  |
| 10.3 |                       | Railings          | X |  |
| 10.4 |                       | Signage           | X |  |
| 10.5 |                       | Litter bins       | X | One located on main road needs painting. Contractors asked to complete works.  |
|      |                       | Other items       | X |  |
| 11.1 | WAR MEMORIAL          | Structure         | X |  |
| 11.2 |                       | Railings          | X |  |
| 11.3 |                       | Lights            | X |  |
| 11.4 |                       | Other items       | X | .  |
| 12.1 | DERI WOODS/GOAT FIELD | Paths             | X | Grant received, works to lower path stage one completed. Drainage to lower path in Goat Field completed.   |
| 12.2 |                       | Bridges           | X |  |
| 12.3 |                       | Steps             | X |  |
| 12.4 |                       | Seats and benches | x |  |
| 12.5 |                       | Trees             | X | Tree close the Llanfair end boundary appears to be affected by Ash Die back disease. Report instructed to go with notification for felling said trees.<br><br>The branch broken and falling off oak tree (on left beyond pig pen) being removed. |
| 12.6 |                       | Pump House        | X |  |

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|       |                           |                                   |   |  |
|-------|---------------------------|-----------------------------------|---|--|
| 12.7  |                           | Signage                           | X |  |
| 12.8  |                           | Children's play pen area          | X |  |
| 12.9  |                           | Dog bag dispensers                | X |  |
| 12.10 |                           | Other items                       | X | Area around standing stones prepared for returning to a meadow. Grant aided. |
| 13.1  | COUNCIL OFFICES           | Internal structure                | X |  |
| 13.2  |                           | Equipment                         | X | New printer arrived and being set up.  |
| 13.3  |                           | Furniture and fittings            | X |  |
| 13.4  |                           | Notice board                      | X |  |
| 13.5  |                           | Building certificates             | X | The Institute is responsible for this.                                       |
| 13.6  |                           | Building risk assessments         | X | The Institute is responsible for this.                                       |
| 13.7  |                           | Fire documents                    | x | The Institute is responsible for this.                                       |
| 13.8  |                           | Risk assessment up to date        | X |  |
| 14.1  | TOWN TRAIL                | Sculpture and stone               | X |  |
| 14.2  |                           | Info Board by railway station     | X |  |
| 14.3  |                           | Info Board bottom of Broad Street | X |  |
| 14.4  |                           | info Board in St Marys Churchyard | x |  |
| 14.5  |                           | Info Board Deri Woods             | X | Instructions given to put in place on pumphouse.                             |
| 14.6  |                           | Booklet dispensers                | X | Restocked.   |
| 14.7  |                           | Astley stand                      | X | Stand arrived and with contractor for fitting.                               |
| 14.8  |                           | Other items                       | X |  |
| 15.1  | TELEPHONE BOX HIGH STREET | Structure                         | X |  |
| 15.2  |                           | Internal fittings                 | X |  |
| 15.3  |                           | Electrics                         | X |  |

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|      |                             |                       |   |  |
|------|-----------------------------|-----------------------|---|--|
| 15.4 |                             | Other items           | X |  |
| 16.1 | TELEPHONE BOX W STREET      | Structure             | X | Paintwork to be done now external panels in place.                       |
| 16.2 |                             | Internal fittings     | X |  |
| 16.3 |                             | Electrics             | X |  |
| 16.4 |                             | Other items           | X |  |
| 17   | DEFIBRILLATORS              | Watergate Street Unit | X | Report online completed  |
| 17.1 |                             | High Street Unit      | X | Report online completed.   |
| 17.2 |                             | Mount Field Unit      | X | Report online completed.   |
| 17.3 |                             | Institute             | X | Report online completed.   |
| 17.4 |                             | Training days         | X | Completed.   |
| 17.5 | Weather                     | Storm damage          | X | None relevant this report.   |
| 17.6 | Documents                   | Reviews               | X | All posted on-line. Review of a document each meeting being implemented. |
| 18.  | Riverside Walk Banwy Estate | Path strimming        | X |  |