

# Cyngor Tref Caereinion Llanfair Llanfair Caereinion Town Council

## WEEKLY INSPECTION SHEETS

DATED	Week ending 31 <sup>st</sup> December 2021	INSPECTION BY	R A ROBINSON
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NO	LOCATION	ITEM	CHECKED	NOTES
1.1	MOUNT FIELD	High fences - Mount Road end	X	Some work to netting required, LUTFC is arranging for this.)
1.2		High fences – far end	X	New fence posts being arranged by Cllr R Astley.
1.3		General fences	X	
1.4		Paths	X	
1.5		Car park area	X	
1.6		Containers	X	
1.7		Railings around football pitch	X	LUFC are still to put gaps in barriers, now overdue.
1.8		Football pitch surface	X	
1.9		Football goal posts	X	
1.10		Hedges	X	
1.11		Buildings (clubhouse/changing)	X	
1.12		Stands	X	
1.13		Signage	X	
1.14		Litter bins	X	
1.15		Other items	X	
2.1	PLAYGROUND	Fences, hedges & gates	X	
2.2		Paths	X	

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2.3		Grass surfaces	X	
2.4		Retaining posts	X	Some showing signs of rot, no action required at present.
2.5		Slide including steps & surface	X	
2.6		Junior swings and surface	X	
2.7		Infant swings and surface	X	
2.8		Roundabout unit & surfaces	X	
2.9		Climbing frame and surfaces	X	
2.10		Bouncers and surfaces	X	
2.11		Seats	X	
2.12		Signage	X	
2.13		Other items	X	
3.1	PARC Y ONNEN	Grass cutting surfaces	X	
3.2		Gates	X	
3.3		Ramp into site	X	
3.4		Other items	X	
4.1	CHAPEL OF REST	Building external	X	Redecoration required to protect building. Instructions given
4.2		Building internal	X	
4.3		Fire risk assessment	X	
4.4		Fire equipment	X	
4.5		Asbestos Report in place	X	
4.6		Electrical certificate	X	Aled has been asked to complete this work
4.7		Refrigeration unit	X	
4.8		Gardens	X	Need tidying. Instructions given to tidy garden.
4.9		Paths	X	
4.10		Fences	X	Broken hatch on side gate. Instructions given to replace.

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4.11		Signage	X	
4.12		Other items	X	
5.1	ERW DDWR	Grassed areas	X	
5.2		Gravestones	X	
5.3		Hedges and fences	X	
5.4		Trees	X	
5.5		Paths	X	
5.6		Gates and entrance area	X	
5.7		Signage	X	Repair to entrance signage required. Instructions given.
5.8		Rubbish area	X	
5.9		Other items	X	
6.1	ST MARYS CHURCHYARD	Church flood lighting	X	
6.2		Standard lamp	X	Damages, made safe, awaiting parts.
6.3		Grassed areas	X	
6.4		Trees	X	
6.5		Boundary wall High Street	X	Repointing required in New Year. Report scheduled for mid January.
6.6		Boundary wall Broad Street	X	
6.7		Boundary wall Bridge Street	X	Quotes for retaining wall being sourced. Still being pursued.
6.8		Gates	X	
6.9		Gravestones	X	
6.10		Signage	X	
6.11		Paths	X	Some wear and tear but nothing serious.
6.12		Railings	X	
6.13		Other items	X	

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7.1	TOILETS	Building exterior	X	
7.2		Building interior ladies	X	
7.3		Building interior gents	X	
7.4		Building interior disabled	X	Old soap dispenser needs removing. Instructions given.
7.5		Heating units	X	
7.6		Paths	X	
7.7		Railings	X	
7.8		Asbestos Report in place	X	
7.9		Electrical certificate	X	Aled has been asked to complete this work
7.10		Fire risk assessment	X	
7.11		Other items	X	Footfall counter ordered for fitting to doors.
8.1	BOWLING GREEN	Buildings	X	Club responsibility
8.2		Hedges and boundaries	X	Club responsibility.
8.3		Greens	X	Club responsibility.
9.1	TENNIS COURTS	Fences and boundaries	X	
9.2		Seating	X	
9.3		Signage	X	
9.4		Playing surfaces	X	
9.5		Nets	X	
9.6		Posts for nets	x	Posts need painting to protect them. Instructions given.
10.1	STREET SCENE FIXTURES	Benches	X	Two benches on main road need painting. Spring works.
10.2		Finger posts	X	Finger post at Station need to show Town Centre over bridge. Instructions given.
10.3		Railings	X	
10.4		Signage	X	

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10.5		Litter bins	X	One located on main road needs painting. Spring works.
10.6		Other items	X	
11.1	WAR MEMORIAL	Structure	X	
11.2		Railings	X	
11.3		Lights	X	
11.4		Other items	X	
12.1	DERI WOODS/GOAT FIELD	Paths	X	New pipe required to be fitted to solve water issues. G H Harding to be asked to do works.
12.2		Bridges	X	
12.3		Steps	X	
12.4		Seats and benches	x	
12.5		Trees	X	
12.6		Pump House	X	Mural no further forward. Painting of undercroft wall now required.
12.7		Signage	X	
12.8		Children's play pen area	X	
12.9		Dog bag dispensers	X	
12.10		Other items	X	Tree between pump house and bridge fallen and resting on other tree by river. Check with Charlies the dumper truck, call out. Check with Wildlife Trust on documents completion. Check with Wildlife Trust on advice on trees. Discuss with Ken closed path restoration.
13.1	COUNCIL OFFICES	Internal structure	X	
13.2		Equipment	X	
13.3		Furniture and fittings	X	
13.4		Notice board	X	Backing board damp and needs replacing. Spring work.

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13.5		Building certificates	X	The Institute is responsible for this.
13.6		Building risk assessments	X	The Institute is responsible for this.
		Fire dcomumentation	x	The Institute is responsible for this.
14.1	TOWN TRAIL	Sculpture and stone	X	Plaque to be fixed, contractor issued with instructions.
14.2		Info Board by railway station	X	
14.3		Info Board bottom of Broad Street	X	
14.4		Info Board in St Marys Churchyard	x	
14.5		Booklet dispensers	X	Dispensers by railway station needs to be put up. Being arranged.
14.6		Other items	X	
15.1	TELEPHONE BOX HIGH STREET	Structure	X	External board on site ready for defibrillator to be fitted.
15.2		Internal fittings	X	
15.3		Electrics	X	
15.4		Other items	X	
16.1	TELEPHONE BOX W STREET	Structure	X	Paintwork to be done when external panels in place. Panels have arrived and Rob Isaac has instructions to fit them.
16.2		Internal fittings	X	
16.3		Electrics	X	
16.4		Other items	X	
17	DEFIBRILLATORS	Watergate Street Unit	X	
17.1		High Street Unit		Not yet installed
17.2		Mount Field Unit		Not yet installed
17.3		Training days		Being arranged for the New Year