

# Cyngor Tref Caereinion Llanfair Llanfair Caereinion Town Council

## WEEKLY INSPECTION SHEETS

DATED	2 <sup>nd</sup> January 2023	INSPECTION BY	R A ROBINSON
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NO	LOCATION	ITEM	CHECKED	NOTES
1.1	MOUNT FIELD	High fences - Mount Road end	X	
1.2		High fences – far end	X	New fence posts being arranged by Cllr R Astley.
1.3		General fences	X	
1.4		Paths	X	
1.5		Car park area	X	
1.6		Containers	X	
1.7		Railings around football pitch	X	
1.8		Football pitch surface	X	
1.9		Football goal posts	X	
1.10		Hedges	X	
1.11		Buildings (clubhouse/changing)	X	
1.12		Stands	X	
1.13		Signage	X	
1.14		Litter bins	X	Emptied.
1.15		Other items	X	Small pile of spoil to be moved. Instructions given
2.1	PLAYGROUND	Fences, hedges & gates	X	
2.2		Paths	X	

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2.3		Grass surfaces	X	
2.4		Retaining posts	X	No immediate issue, one post needs replacement.
2.5		Slide including steps & surface	X	
2.6		Junior swings and surface	X	
2.7		Infant swings and surface	X	
2.8		Roundabout unit & surfaces	X	
2.9		Climbing frame and surfaces	X	
2.10		Bouncers and surfaces	X	
2.11		Seats	X	
2.12		Signage	X	
2.13		Other items	X	
3.1	PARC Y ONNEN	Grass cutting surfaces	X	
3.2		Gates	X	
3.3		Ramp into site	X	
3.4		Other items	X	
4.1	CHAPEL OF REST	Building external	X	External fascia board to be replaced to rear store. Awaiting supplies.
4.2		Building internal	X	
4.3		Fire risk assessment	X	
4.4		Fire equipment	X	
4.5		Asbestos Report in place	X	
4.6		Electrical certificate	X	New fuseboard to be installed. Contractor instructed.
4.7		Refrigeration unit	X	
4.8		Gardens	X	
4.9		Paths	X	

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4.10		Fences	X	
4.11		Signage	X	
4.12		Other items	X	Storage cupboard to be cleared. Contractor asked to complete this.
5.1	ERW DDWR	Grassed areas	X	
5.2		Gravestones	X	
5.3		Hedges and fences	X	.
5.4		Trees	X	Minor works to trees to be completed soon.
5.5		Paths	X	
5.6		Gates and entrance area	X	
5.7		Signage	X	Repair to entrance signage required. Instructions given.
5.8		Rubbish area	X	
5.9		Other items	X	
6.1	ST MARYS CHURCHYARD	Church flood lighting	X	
6.2		Standard lamp	X	Lamp replaced, power source an issue.
6.3		Grassed areas	X	
6.4		Trees	X	
6.5		Boundary wall High Street	X	Repointing required in some areas. Contractors involved.
6.6		Boundary wall Broad Street	X	
6.7		Boundary wall back of Institute	X	Works to wall to start in the early spring 2023.
6.8		Gates	X	
6.9		Gravestones	X	
6.10		Signage	X	
6.11		Paths	X	Investigations to repair of path taking place. PCC responsibility possible.
6.12		Railings	X	

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6.13		Other items	X	
6.14		Electrical boxes to Broad Street	X	
6.15		Flags & poles main street	X	
6.16		Other	X	
7.1	TOILETS	Building exterior	X	Painting of disabled unit and doors to be considered in budget for 2023-2024 along with baby changing facilities and water point.
7.2		Building interior ladies	X	
7.3		Building interior gents	X	
7.4		Building interior disabled	X	
7.5		Heating units	X	
7.6		Paths	X	
7.7		Railings	X	
7.8		Asbestos Report in place	X	
7.9		Electrical certificate	X	
7.10		Fire risk assessment	X	
7.11		Other items	X	
8.1	BOWLING GREEN	Buildings	X	Club responsibility
8.2		Hedges and boundaries	X	Club responsibility.
8.3		Greens	X	Club responsibility.
9.1	TENNIS COURTS	Fences and boundaries	X	
9.2		Seating	X	
9.3		Signage	X	
9.4		Playing surfaces	X	
9.5		Nets	X	

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9.6		Posts for nets	X	
9.7		Hedges	X	
10.1	STREET SCENE FIXTURES	Benches	X	Two benches on main road need painting. Contractors asked to complete works.
10.2		Finger posts	X	
10.3		Railings	X	
10.4		Signage	X	
10.5		Litter bins	X	One located on main road needs painting. Contractors asked to complete works.
		Other items	X	
11.1	WAR MEMORIAL	Structure	X	
11.2		Railings	X	
11.3		Lights	X	
11.4		Other items	X	.
12.1	DERI WOODS/GOAT FIELD	Paths	X	Grant received, works to lower path stage one completed. Lower path drainage completed. Works to replace steps in some places planned over next few months.
12.2		Bridges	X	
12.3		Steps	X	
12.4		Seats and benches	x	
12.5		Trees	X	Tree close the Llanfair end boundary affected by Ash Die back disease. Report to go with notice to PCC for removal received and notice given expiring end of February 2023.
12.6		Pump House	X	
12.7		Signage	X	
12.8		Children's play pen area	X	
12.9		Dog bag dispensers	X	Re-filled.

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12.10		Other items	X	
13.1	COUNCIL OFFICES	Internal structure	X	
13.2		Equipment	X	
13.3		Furniture and fittings	X	
13.4		Notice board	X	
13.5		Building certificates	X	The Institute is responsible for this.
13.6		Building risk assessments	X	The Institute is responsible for this.
13.7		Fire documents	x	The Institute is responsible for this.
13.8		Risk assessment up to date	X	
14.1	TOWN TRAIL	Sculpture and stone	X	
14.2		Info Board by railway station	X	
14.3		Info Board bottom of Broad Street	X	
14.4		Info Board in St Marys Churchyard	x	
14.5		Info Board Deri Woods	X	Instructions given to put in place on pumphouse.
14.6		Booklet dispensers	X	Restocked.
14.7		Astley stand	X	Stand arrived and completed. Inatallation planned.
14.8		Other items	X	
15.1	TELEPHONE BOX HIGH STREET	Structure	X	
15.2		Internal fittings	X	
15.3		Electrics	X	
15.4		Other items	X	
16.1	TELEPHONE BOX W STREET	Structure	X	Paintwork to be done now external panels in place.
16.2		Internal fittings	X	
16.3		Electrics	X	

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16.4		Other items	X	
17	DEFIBRILLATORS	Watergate Street Unit	X	Report online completed
17.1		High Street Unit	X	Report online completed.
17.2		Mount Field Unit	X	Report online completed.
17.3		Institute	X	Report online completed.
17.4		Training days	X	Completed.
17.5	Weather	Storm damage	X	None relevant this report.
17.6	Documents	Reviews	X	All posted on line. Review of a document each meeting being implemented.
18.	Riverside Walk Banwy Estate	Path strimming	X	Completed.