

# Cyngor Tref Caereinion Llanfair Llanfair Caereinion Town Council

## WEEKLY INSPECTION SHEETS

DATED	23 <sup>rd</sup> December 2022	INSPECTION BY	R A ROBINSON
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NO	LOCATION	ITEM	CHECKED	NOTES
1.1	MOUNT FIELD	High fences - Mount Road end	X	
1.2		High fences – far end	X	New fence posts being arranged by Cllr R Astley.
1.3		General fences	X	
1.4		Paths	X	
1.5		Car park area	X	
1.6		Containers	X	
1.7		Railings around football pitch	X	
1.8		Football pitch surface	X	
1.9		Football goal posts	X	
1.10		Hedges	X	
1.11		Buildings (clubhouse/changing)	X	
1.12		Stands	X	
1.13		Signage	X	
1.14		Litter bins	X	Checked.
1.15		Other items	X	Small pile of spoil to be moved. Instructions given.
2.1	PLAYGROUND	Fences, hedges & gates	X	
2.2		Paths	X	Leaves need to be removed.

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2.3		Grass surfaces	X	
2.4		Retaining posts	X	No immediate issue, one post needs replacement.
2.5		Slide including steps & surface	X	
2.6		Junior swings and surface	X	
2.7		Infant swings and surface	X	
2.8		Roundabout unit & surfaces	X	
2.9		Climbing frame and surfaces	X	
2.10		Bouncers and surfaces	X	
2.11		Seats	X	
2.12		Signage	X	
2.13		Other items	X	
3.1	PARC Y ONNEN	Grass cutting surfaces	X	
3.2		Gates	X	
3.3		Ramp into site	X	
3.4		Other items	X	
4.1	CHAPEL OF REST	Building external	X	External fascia board to be replaced to rear store. Awaiting supplies.
4.2		Building internal	X	
4.3		Fire risk assessment	X	
4.4		Fire equipment	X	
4.5		Asbestos Report in place	X	
4.6		Electrical certificate	X	New fuse-board to be installed. Contractor instructed.
4.7		Refrigeration unit	X	
4.8		Gardens	X	
4.9		Paths	X	New gate being arranged.

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4.10		Fences	X	
4.11		Signage	X	
4.12		Other items	X	Storage cupboard to be cleared. Contractor asked to complete this.
5.1	ERW DDWR	Grassed areas	X	
5.2		Gravestones	X	
5.3		Hedges and fences	X	.
5.4		Trees	X	Tree report received. Programme to complete works to be implemented.
5.5		Paths	X	
5.6		Gates and entrance area	X	
5.7		Signage	X	Repair to entrance signage required. Instructions given.
5.8		Rubbish area	X	
5.9		Other items	X	
6.1	ST MARYS CHURCHYARD	Church flood lighting	X	Some units (2 no) have some LED lights malfunctioning.
6.2		Standard lamp	X	
6.3		Grassed areas	X	
6.4		Trees	X	
6.5		Boundary wall High Street	X	Repointing required in some areas. Contractors involved.
6.6		Boundary wall Broad Street	X	
6.7		Boundary wall back of Institute	X	Tree and growth removal completed. Works to wall to start soon.
6.8		Gates	X	
6.9		Gravestones	X	
6.10		Signage	X	

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6.11		Paths	X	Investigations to repair of path taking place. PCC being asked to complete works.
6.12		Railings	X	
6.13		Other items	X	
6.14		Electrical boxes to Broad Street	X	
6.15		Flags & poles main street	X	
6.16		Other	X	Lighting scheme for lower path complete. Further lights to be considered.
7.1	TOILETS	Building exterior	X	Painting of disabled unit and doors to be considered in the early spring. Grant aid to be sorted for disabled section.
7.2		Building interior ladies	X	
7.3		Building interior gents	X	Leaks due to burst pipe in cold weather all sorted.
7.4		Building interior disabled	X	
7.5		Heating units	X	
7.6		Paths	X	
7.7		Railings	X	
7.8		Asbestos Report in place	X	
7.9		Electrical certificate	X	
7.10		Fire risk assessment	X	
7.11		Other items	X	
8.1	BOWLING GREEN	Buildings	X	Club responsibility
8.2		Hedges and boundaries	X	Club responsibility.
8.3		Greens	X	Club responsibility.
9.1	TENNIS COURTS	Fences and boundaries	X	
9.2		Seating	X	
9.3		Signage	X	

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9.4		Playing surfaces	X	
9.5		Nets	X	
9.6		Posts for nets	X	
9.7		Hedges	X	
10.1	STREET SCENE FIXTURES	Benches	X	Two benches on main road need painting. Contractors asked to complete works.
10.2		Finger posts	X	
10.3		Railings	X	
10.4		Signage	X	
10.5		Litter bins	X	One located on main road needs painting. Contractors asked to complete works.
		Other items	X	
11.1	WAR MEMORIAL	Structure	X	
11.2		Railings	X	
11.3		Lights	X	
11.4		Other items	X	.
12.1	DERI WOODS/GOAT FIELD	Paths	X	Grant received, works to lower path and drainage to lower path completed. Further works following.
12.2		Bridges	X	
12.3		Steps	X	
12.4		Seats and benches	X	
12.5		Trees	X	Tree close the Llanfair end boundary appears to be affected by Ash Die back disease. Notice issued to PCC and trees to be felled early in 2023. Thinning of trees to start in first sector in New Year.
12.6		Pump House	X	
12.7		Signage	X	

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12.8		Children's play pen area	X	
12.9		Dog bag dispensers	X	
12.10		Other items	X	
13.1	COUNCIL OFFICES	Internal structure	X	
13.2		Equipment	X	
13.3		Furniture and fittings	X	
13.4		Notice board	X	
13.5		Building certificates	X	The Institute is responsible for this.
13.6		Building risk assessments	X	The Institute is responsible for this.
13.7		Fire documents	x	The Institute is responsible for this.
13.8		Risk assessment up to date	X	
14.1	TOWN TRAIL	Sculpture and stone	X	
14.2		Info Board by railway station	X	
14.3		Info Board bottom of Broad Street	X	
14.4		Info Board in St Marys Churchyard	x	
14.5		Info Board Deri Woods	X	Instructions given to put in place on pumphouse.
14.6		Booklet dispensers	X	Restocked.
14.7		Astley stand	X	Stand arrived and completed. Installation planned.
14.8		Other items	X	
15.1	TELEPHONE BOX HIGH STREET	Structure	X	
15.2		Internal fittings	X	
15.3		Electrics	X	
15.4		Other items	X	
16.1	TELEPHONE BOX W STREET	Structure	X	Paintwork to be done now external panels in place.

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16.2		Internal fittings	X	
16.3		Electrics	X	
16.4		Other items	X	
17	DEFIBRILLATORS	Watergate Street Unit	X	Report online completed
17.1		High Street Unit	X	Report online completed.
17.2		Mount Field Unit	X	Report online completed.
17.3		Institute	X	Report online completed.
17.4		Training days	X	Completed.
17.5	Weather	Storm damage	X	None relevant this report.
17.6	Documents	Reviews	X	All posted on-line. Review of a document each meeting being implemented.
18.	Riverside Walk Banwy Estate	Path strimming	X	