

# Cyngor Tref Caereinion Llanfair Llanfair Caereinion Town Council

## WEEKLY INSPECTION SHEETS

|       |                    |               |              |
|-------|--------------------|---------------|--------------|
| DATED | 23rd November 2023 | INSPECTION BY | R A ROBINSON |
|-------|--------------------|---------------|--------------|

| NO   | LOCATION    | ITEM                           | CHECKED | NOTES                           |
|------|-------------|--------------------------------|---------|---------------------------------|
| 1.1  | MOUNT FIELD | High fences - Mount Road end   | X       |                                 |
| 1.2  |             | High fences – far end          | X       | New fence posts being arranged. |
| 1.3  |             | General fences                 | X       |                                 |
| 1.4  |             | Paths                          | X       |                                 |
| 1.5  |             | Car park area                  | X       |                                 |
| 1.6  |             | Containers                     | X       |                                 |
| 1.7  |             | Railings around football pitch | X       |                                 |
| 1.8  |             | Football pitch surface         | X       |                                 |
| 1.9  |             | Football goal posts            | X       |                                 |
| 1.10 |             | Hedges                         | X       |                                 |
| 1.11 |             | Buildings (clubhouse/changing) | X       |                                 |
| 1.12 |             | Stands                         | X       |                                 |
| 1.13 |             | Signage                        | X       |                                 |
| 1.14 |             | Litter bins                    | X       |                                 |
| 1.15 |             | Other items                    | X       |                                 |
| 2.1  | PLAYGROUND  | Fences, hedges & gates         | X       |                                 |
| 2.2  |             | Paths                          | X       |                                 |

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|      |                |                                 |   |  |
|------|----------------|---------------------------------|---|--|
| 2.3  |                | Grass surfaces                  | X |  |
| 2.4  |                | Retaining posts                 | X |  |
| 2.5  |                | Slide including steps & surface | X |  |
| 2.6  |                | Junior swings and surface       | X |  |
| 2.7  |                | Infant swings and surface       | X |  |
| 2.8  |                | Roundabout unit & surfaces      | X |  |
| 2.9  |                | Climbing frame and surfaces     | X |  |
| 2.10 |                | Bouncers and surfaces           | X |  |
| 2.11 |                | Seats                           | X |  |
| 2.12 |                | Signage                         | X |  |
| 2.13 |                | Other items                     | X |  |
| 3.1  | PARC Y ONNEN   | Grass cutting surfaces          | X |  |
| 3.2  |                | Gates                           | X |  |
| 3.3  |                | Ramp into site                  | X |  |
| 3.4  |                | Other items                     | X |  |
| 4.1  | CHAPEL OF REST | Building external               | X |  |
| 4.2  |                | Building internal               | X |  |
| 4.3  |                | Fire risk assessment            | X |  |
| 4.4  |                | Fire equipment                  | X |  |
| 4.5  |                | Asbestos Report in place        | X |  |
| 4.6  |                | Electrical certificate          | X |  |
| 4.7  |                | Refrigeration unit              | X |  |
| 4.8  |                | Gardens                         | X |  |
| 4.9  |                | Paths                           | X |  |
| 4.10 |                | Fences                          | X |  |

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|      |                     |                                  |   |  |
|------|---------------------|----------------------------------|---|--|
| 4.11 |                     | Signage                          | X |  |
| 4.12 |                     | Other items                      | X |  |
| 5.1  | ERW DDWR            | Grassed areas                    | X |  |
| 5.2  |                     | Gravestones                      | X |  |
| 5.3  |                     | Hedges and fences                | X |  |
| 5.4  |                     | Trees                            | X | Tree report received. Minor works being carried out in spring. |
| 5.5  |                     | Paths                            | X |  |
| 5.6  |                     | Gates and entrance area          | X |  |
| 5.7  |                     | Signage                          | X |  |
| 5.8  |                     | Rubbish area                     | X |  |
| 5.9  |                     | Other items                      | X |  |
| 6.1  | ST MARYS CHURCHYARD | Church flood lighting            | X |  |
| 6.2  |                     | Standard lamp                    | X |  |
| 6.3  |                     | Grassed areas                    | X |  |
| 6.4  |                     | Trees                            | X |  |
| 6.5  |                     | Boundary wall High Street        | X | Repointing works to wall taking place.                         |
| 6.6  |                     | Boundary wall Broad Street       | X |  |
| 6.7  |                     | Boundary wall back of Institute  | X |  |
| 6.8  |                     | Gates                            | X |  |
| 6.9  |                     | Gravestones                      | X |  |
| 6.10 |                     | Signage                          | X |  |
| 6.11 |                     | Paths                            | X | Quotes for works to path being sought.                         |
| 6.12 |                     | Railings                         | X |  |
| 6.13 |                     | Other items                      | X |  |
| 6.14 |                     | Electrical boxes to Broad Street | X |  |

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|      |                       |                            |   |  |
|------|-----------------------|----------------------------|---|--|
| 6.15 |                       | Flags & poles main street  | X |  |
| 6.16 |                       | Other                      | X |  |
| 7.1  | TOILETS               | Building exterior          | X | Refurbishment of toilets expected soon.                                      |
| 7.2  |                       | Building interior ladies   | X |  |
| 7.3  |                       | Building interior gents    | X |  |
| 7.4  |                       | Building interior disabled | X |  |
| 7.5  |                       | Heating units              | X |  |
| 7.6  |                       | Paths                      | X |  |
| 7.7  |                       | Railings                   | X |  |
| 7.8  |                       | Asbestos Report in place   | X |  |
| 7.9  |                       | Electrical certificate     | X |  |
| 7.10 |                       | Fire risk assessment       | X |  |
| 7.11 |                       | Other items                | X |  |
| 8.1  | BOWLING GREEN         | Buildings                  | X | Club responsibility  |
| 8.2  |                       | Hedges and boundaries      | X | Club responsibility.   |
| 8.3  |                       | Greens                     | X | Club responsibility.   |
| 9.1  | TENNIS COURTS         | Fences and boundaries      | X |  |
| 9.2  |                       | Seating                    | X |  |
| 9.3  |                       | Signage                    | X |  |
| 9.4  |                       | Playing surfaces           | X |  |
| 9.5  |                       | Nets                       | X |  |
| 9.6  |                       | Posts for nets             | X |  |
| 9.7  |                       | Hedges                     | X |  |
| 10.1 | STREET SCENE FIXTURES | Benches                    | X | Two benches on main road need painting. Contractors asked to complete works. |

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|       |                       |                          |   |   |
|-------|-----------------------|--------------------------|---|---|
| 10.2  |                       | Finger posts             | X |   |
| 10.3  |                       | Railings                 | X |   |
| 10.4  |                       | Signage                  | X |   |
| 10.5  |                       | Litter bins              | X | One located on main road needs painting. Contractors asked to complete works.   |
|       |                       | Other items              | X |   |
| 11.1  | WAR MEMORIAL          | Structure                | X |   |
| 11.2  |                       | Railings                 | X |   |
| 11.3  |                       | Lights                   | X |   |
| 11.4  |                       | Other items              | X | .   |
| 12.1  | DERI WOODS/GOAT FIELD | Paths                    | X | Works to top path and re-instatement of path at Goat Field – quotes to be gained for the works.   |
| 12.2  |                       | Bridges                  | X |   |
| 12.3  |                       | Steps                    | X |   |
| 12.4  |                       | Seats and benches        | x |   |
| 12.5  |                       | Trees                    | X | Trees with Ash Die Back disease felled, just one to go and some repair work to a railing to be completed.<br>Trees to be removed in area of the woods agreed. |
| 12.6  |                       | Pump House               | X |   |
| 12.7  |                       | Signage                  | X |   |
| Furth |                       |                          |   |   |
| 12.8  |                       | Children’s play pen area | X |   |
| 12.9  |                       | Dog bag dispensers       | X | Replenished.  |
| 12.10 |                       | Other items              | X |   |
| 13.1  | COUNCIL OFFICES       | Internal structure       | X |   |
| 13.2  |                       | Equipment                | X |   |

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|      |                           |                                   |   |  |
|------|---------------------------|-----------------------------------|---|--|
| 13.3 |                           | Furniture and fittings            | X |  |
| 13.4 |                           | Notice board                      | X |  |
| 13.5 |                           | Building certificates             | X | The Institute is responsible for this. |
| 13.6 |                           | Building risk assessments         | X | The Institute is responsible for this. |
| 13.7 |                           | Fire documents                    | x | The Institute is responsible for this. |
| 13.8 |                           | Risk assessment up to date        | X |  |
| 14.1 | TOWN TRAIL                | Sculpture and stone               | X |  |
| 14.2 |                           | Info Board by railway station     | X |  |
| 14.3 |                           | Info Board bottom of Broad Street | X |  |
| 14.4 |                           | Info Board in St Marys Churchyard | x |  |
| 14.5 |                           | Info Board Deri Woods             | X |  |
| 14.6 |                           | Booklet dispensers                | X |  |
| 14.7 |                           | Astley stand                      | X |  |
| 14.8 |                           | Other items                       | X |  |
| 15.1 | TELEPHONE BOX HIGH STREET | Structure                         | X |  |
| 15.2 |                           | Internal fittings                 | X |  |
| 15.3 |                           | Electrics                         | X |  |
| 15.4 |                           | Other items                       | X |  |
| 16.1 | TELEPHONE BOX W STREET    | Structure                         | X | Paintwork under way.                   |
| 16.2 |                           | Internal fittings                 | X |  |
| 16.3 |                           | Electrics                         | X |  |
| 16.4 |                           | Other items                       | X |  |
| 17   | DEFIBRILLATORS            | Watergate Street Unit             | X | Report online completed                |
| 17.1 |                           | High Street Unit                  | X | Report online completed.               |

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|      |                             |                  |   |   |
|------|-----------------------------|------------------|---|---|
| 17.2 |                             | Mount Field Unit | X | Report online completed.  |
| 17.3 |                             | Institute        | X | Report online completed. New defib pad fitted 27 <sup>th</sup> May. |
| 17.4 |                             | Training days    | X | Completed.  |
| 17.5 | Weather                     | Storm damage     | X | None relevant this report.  |
| 17.6 | Documents                   | Reviews          | X | All posted on line.   |
| 18.  | Riverside Walk Banwy Estate | Path strimming   | X |   |