

LLANFAIR CAEREINION TOWN COUNCIL
CHAPEL OF REST
COMBINED RISK ASSESSMENT

No	Item	Hazard	Risk level	Mitigation	Risk level
1	Evacuation	Evacuation of building due to fire.	2	Notice of emergency procedure to be placed on the wall. Both front and side doors to be unlocked when the building is in use.	1
2	Signage	Need to follow signs to exits in an emergency	2	Fire exits to be put in place for both exit points.	1
3	Electrical	Electrical fire due to faults.	2	Electrical certificate to be in place every 3 years.	1
4	Fire extinguishers	A small fire. Equipment required to extinguish small fires.	2	2 no fire extinguishers to be suitably placed.	1
5	Trip hazards	Carpets, chairs and tables placed and are probably trip hazards.	2	All known trip hazards to be minimised by ensuring all furniture/carpets are laid out correctly.	1
6	Accident	Minor accidents require a first aid kit. Serious accidents require Health Care.	2	First Aid Kit placed on the wall and kept up to date. Accidents reported to the Town Clerk.	1
7	Paths and access	Trip hazards.	2	Maintain paths and gates.	1
8	Falling slates from roof.	Roof to be inspected regularly and any repairs carried out.	2	Weekly inspections carried out and any necessary repairs carried out.	1
9	Injury due to faults with the premises.	Falls, trips or other injuries due to faults with the premises.	3	Weekly inspections carried out and any necessary repairs carried out.	1
10	Injury causing a claim against the Council	Claims due to something happening within the building.	3	Insurance in place against all risks.	1
11	Cleaning	Use of COSHH listed materials for cleaning.	2	A schedule of materials that can be used is within the COSHH register. All materials are those readily available from a supermarket and use is in line with instructions on the containers.	1

R A Robinson MBE FRICS
Town Clerk