

Cyngor Tref Caereinion Llanfair Llanfair Caereinion Town Council

Chair Cllr Wyn Williams Vice Chair Cllr Ian Davies
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25th June 2021

To All Llanfair Town Councillors

From the Town Clerk

Dear Councillor,

You are hereby summoned to attend a meeting of the Council Services Committee to be held on Monday 5th July 2021 at 7pm in the main hall of The Institute Bridge Street Llanfair Caereinion.

If there is any change due to restrictions etc I will call you all.

Yours sincerely,

Robert Robinson

**Robert A Robinson MBE FRICS FSLCC
Town Clerk & RFO**

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AGENDA

For a meeting of the
Council Services Committee
to be held on

Monday 5th July 2021 at 7pm

On the first floor main hall of the Institute Llanfair Caereinion

Committee

Cllr R Astley, Cllr H Davies, Cllr C Evans, Cllr V Evans, Cllr G Peate, Cllr K Roberts and Cllr C Stephens.

Remit

Responsible for the general management of Mount Field, Deri Woods, Dew Ddwr, Chapel of Rest, Playground, Tennis Courts, Bowling Green, St Marys Churchyard, Toilets and Street Scene.

Authority

To make general decisions in the normal course of business and to make recommendations to the Full Council.

1. Welcome from the Chair

To receive a welcome to the meeting by the Chair.

2. Record of attendance

To record attendance and record any apologies for absence.

3. Declarations of Interest.

Members are asked to receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

4. Public Question Time and Participation

Members of the public are advised that they are welcome to ask questions about items on the Agenda or matters about the town itself. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item. Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

5. Minutes of the last meeting

To consider and approve the minutes of the last meeting.

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6. Deri Woods

6.1 MWT and Volunteers

To receive an update on the meeting with the Volunteers at Deri Woods and Goat Field.

7. St Marys Church

7.1 Clock

To receive an update on the clock situation.

An estimate of repairs has been received in the sum of £4,900 to which has to be added a sum for new timberwork.

A new clock could be sourced for £2,400 plus fitting & new timbers. Chimes would be extra.

A presentation on the issues will be available at the meeting.

7.2 Minor works to the churchyard

A survey of minor works required to St Marys Churchyard has been completed and a report is attached to agenda at appendix A.

8. Toilets

To receive an update on the water leak and the British Gas (electric) Accounts.

9. Playgrounds

9.1 Glanyrafron

To receive a short update on the works instructed following Council approval.

To consider progress towards proposals for new play equipment.

9.2 Maes Derwyn Playground

To consider the residents requests for this playground to be improved. It is a PCC responsibility at present.

10. Erw Ddwr

To consider the provision of a Pollinator Garden funded by the Welsh Government for this location.

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11. Street Scene

11.1 Telephone Box Watergate Street

To consider progress towards refurbishment and installation of the defibulator at the above.

12. Volunteers day

To consider a report setting out a possible date and schedule of works. See appendix B.

13. Town Trail

To receive an update on completion of the Town Trail.

14. Any other items of interest

To receive and discuss any items raised by Councillors relevant to this Committee.

15. Date of the next meeting

To note the date of the Council Services Committee Meeting to be held on Monday 6th September 2021.

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APPENDIX A

St Marys Churchyard Report on condition

1. Introduction

The St Marys Churchyard is the responsibility of the Town Council and is within their ownership. An inspection was carried out by Cllr V Evans and Cllr H Davies who prepared a list of suggested works to keep the area in good order. This paper sets out the suggested works for the Committee to consider.

2. Suggested works and estimated cost

The suggested list of works is set out below:

No	Location	Suggested works	Estimated cost
1	Tree works	Trim and tidy	£100
2	Walls along boundary	Strim and weed	£100
3	Benches	Repaint or re-stain	£150
4	Lych-gate	Restain woodwork	£200
5	Gates at lower end	Repaint and ease hinges	£200
6	Railings down to Institute	Paint railings in Council blue	£250
		Total estimated cost	£1,000

The Council Budget for the year to 31st March 2021 is £2,000 repairs to the Chapel of Rest, Erw Ddwr and St Marys Churchyard. Committed to date is £1,000 for Erw Ddwr and £550 the Chapel of Rest. Remaining is therefore £450.

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APPENDIX B

Report and Schedule of works for Volunteers Day

1. Introduction

The idea of an annual 'tidy town' volunteer day has been put forward and set out below are the details of how this could work.

2. Date and times

The suggested date is Saturday 24th July 2021

The suggested times are 10am to 12.30pm and 2pm to 4.30pm

3. List of works

The list of proposed works for 2021-2022 is:

No	Location	Works
1	High Street	Paint bench by Church Clean post box Clean litter bin
2	Broad Street	Paint notice board (Haydens) Clean posts by church gate
3	Market Square	Paint seat by Fish & Chip Shop Clean boarded ATM
4	Bridge Street	Nothing of particular note
5	Watergate Street	Nothing of particular note Installation of pollinator garden at Erw Ddwr
6	Hoel Bowys/Maes Derwyn/Maes Owen	Nothing of particular note
7	Mount Road	Nothing of particular note
8	Peartree Way	Nothing of particular note
9	Hafen Deg	Paint bench by Bowling Green Clear weeds by steps
10	Wesley Street	Nothing of particular note
11	Pool Road	Clean bench on corner with Banwy Ind Est
12	Neuadd Lane	Nothing of particular note
13	Signs around town	Clean all finger posts
14	Road sweeping	Road sweep roads around town
15	General	Weed removal where possible

4. Risk assessments and Insurances

Where required risk assessments will be prepared and made available to all those taking part.

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The Council insurances cover volunteers working with the Council. However, to ensue this is the case volunteers on the day must sign in and sign out. Also next to each name must be Covid 19 track and trace along with the works they have been allocated.

5. Cost plan

The estimated cost for the works is as follows:

Cuprinol	£50
Brushes	£12
Sanding paper	£5
Litter pickers	£15
Bin Bags	in stock
Buckets	£10
Washing up liquid	£4
Rags	£10
Road Sweeper hire	£350
Total cost	£456

R A Robinson
Town Clerk
June 2021