**WEEKLY INSPECTION SHEETS**

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| DATED | Week ending 23rd May 2022 | INSPECTION BY | R A ROBINSON |

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| NO | LOCATION | ITEM | CHECKED | NOTES |
| 1.1 | MOUNT FIELD | High fences - Mount Road end | X | Some work to netting required, LUTFC is arranging for this.) |
| 1.2 |  | High fences – far end | X | New fence posts being arranged by Cllr R Astley. |
| 1.3 |  | General fences | X |  |
| 1.4 |  | Paths | X |  |
| 1.5 |  | Car park area | X |  |
| 1.6 |  | Containers | X |  |
| 1.7 |  | Railings around football pitch | X |   |
| 1.8 |  | Football pitch surface | X |  |
| 1.9 |  | Football goal posts | X |  |
| 1.10 |  | Hedges | X |  |
| 1.11 |  | Buildings (clubhouse/changing) | X |  |
| 1.12 |  | Stands | X |  |
| 1.13 |  | Signage | X |  |
| 1.14 |  | Litter bins | X | New bin bags put in place. |
| 1.15 |  | Other items | X |  |
| 2.1 | PLAYGROUND | Fences, hedges & gates | X |  |
| 2.2 |  | Paths | X |  |
| 2.3 |  | Grass surfaces | X |  |
| 2.4 |  | Retaining posts | X | Some showing signs of rot, no action required at present. |
| 2.5 |  | Slide including steps & surface | X |  |
| 2.6 |  | Junior swings and surface | X |  |
| 2.7 |  | Infant swings and surface | X |  |
| 2.8 |  | Roundabout unit & surfaces | X |  |
| 2.9 |  | Climbing frame and surfaces | X |  |
| 2.10 |  | Bouncers and surfaces | X |  |
| 2.11 |  | Seats | X |  |
| 2.12 |  | Signage | X |  |
| 2.13 |  | Other items | X | New playground ordered – contractor Wicksteed. 25th May installation. |
| 3.1 | PARC Y ONNEN | Grass cutting surfaces | X |  |
| 3.2 |  | Gates | X |  |
| 3.3 |  | Ramp into site | X |  |
| 3.4 |  | Other items | X |  |
| 4.1 | CHAPEL OF REST | Building external | X | Some redecoration completed. |
| 4.2 |  | Building internal | X |  |
| 4.3 |  | Fire risk assessment | X |  |
| 4.4 |  | Fire equipment | X |  |
| 4.5 |  | Asbestos Report in place | X |  |
| 4.6 |  | Electrical certificate | X | Aled has been asked to complete this work |
| 4.7 |  | Refrigeration unit | X |   |
| 4.8 |  | Gardens | X |  |
| 4.9 |  | Paths | X |  |
| 4.10 |  | Fences | X |  |
| 4.11 |  | Signage | X |  |
| 4.12 |  | Other items | X |  |
| 5.1 | ERW DDWR | Grassed areas | X | New paths plan to be prepared for new graves area. |
| 5.2 |  | Gravestones | X |  |
| 5.3 |  | Hedges and fences | X |  |
| 5.4 |  | Trees | X |  |
| 5.5 |  | Paths | X |  |
| 5.6 |  | Gates and entrance area | X |  |
| 5.7 |  | Signage | X | Repair to entrance signage required. Instructions given. |
| 5.8 |  | Rubbish area | X |  |
| 5.9 |  | Other items | X |  |
| 6.1 | ST MARYS CHURCHYARD | Church flood lighting | X |   |
| 6.2 |  | Standard lamp | X | Damaged, made safe, awaiting parts. |
| 6.3 |  | Grassed areas | X |  |
| 6.4 |  | Trees | X |  |
| 6.5 |  | Boundary wall High Street  | X | Repointing required in New Year. Report scheduled for when weather gets better. |
| 6.6 |  | Boundary wall Broad Street | X |  |
| 6.7 |  | Boundary wall back of Institute | X | Quotes for retaining wall being sourced- contractor approached, awaiting quote. |
| 6.8 |  | Gates | X |  |
| 6.9 |  | Gravestones | X |  |
| 6.10 |  | Signage | X |  |
| 6.11 |  | Paths | X | Some wear and tear but nothing serious. |
| 6.12 |  | Railings | X |  |
| 6.13 |  | Other items | X |  |
| 6.14 |  | Electrical boxes to Broad Street | X |   |
| 6.15 |  | Flags & poles main street | X |  |
| 7.1 | TOILETS | Building exterior | X | Painting of disabled unit and doors to be considered. |
| 7.2 |  | Building interior ladies | X |  |
| 7.3 |  | Building interior gents | X |  |
| 7.4 |  | Building interior disabled | X |  |
| 7.5 |  | Heating units | X |  |
| 7.6 |  | Paths | X |  |
| 7.7 |  | Railings | X |  |
| 7.8 |  | Asbestos Report in place | X |  |
| 7.9 |  | Electrical certificate | X | Electrical certificate work completed. |
| 7.10 |  | Fire risk assessment | X |  |
| 7.11 |  | Other items | X |   |
| 8.1 | BOWLING GREEN | Buildlings | X | Club responsibility |
| 8.2 |  | Hedges and boundaries | X | Club responsibility. |
| 8.3 |  | Greens | X | Club responsibility. |
| 9.1 | TENNIS COURTS | Fences and boundaries | X |  |
| 9.2 |  | Seating | X |  |
| 9.3 |  | Signage | X |  |
| 9.4 |  | Playing surfaces | X |  |
| 9.5 |  | Nets | X |  |
| 9.6 |  | Posts for nets | x |  |
| 9.7 |  | Hedges | X |  |
| 10.1 | STREET SCENE FIXTURES | Benches | X | Two benches on main road need painting. Spring works. |
| 10.2 |  | Finger posts | X |   |
| 10.3 |  | Railings | X |  |
| 10.4 |  | Signage | X |  |
| 10.5 |  | Litter bins | X | One located on main road needs painting. Spring works. |
| 10.6 |  | Other items | X |  |
| 11.1 | WAR MEMORIAL | Structure | X |  |
| 11.2 |  | Railings | X |  |
| 11.3 |  | Lights | X |  |
| 11.4 |  | Other items | X |  |
| 12.1 | DERI WOODS/GOAT FIELD | Paths | X | Grant received, instructions to Bridgen Construction regarding path works to lower level. |
| 12.2 |  | Bridges  | X |  |
| 12.3 |  | Steps | X |  |
| 12.4 |  | Seats and benches | x |   |
| 12.5 |  | Trees | X |  |
| 12.6 |  | Pump House | X | Walls cleaned, Mural due to be installed by end of May. |
| 12.7 |  | Signage | X |  |
| 12.8 |  | Children’s play pen area | X |  |
| 12.9 |  | Dog bag dispensers | X |  |
| 12.10 |  | Other items | X |  |
| 13.1 | COUNCIL OFFICES | Internal structure | X |  |
| 13.2 |  | Equipment | X |  |
| 13.3 |  | Furniture and fittings | X |  |
| 13.4 |  | Notice board | X | Backing board damp and needs replacing. Instructions given. |
| 13.5 |  | Building certificates | X | The Institute is responsible for this. |
| 13.6 |  | Building risk assessments | X | The Institute is responsible for this. |
| 13.7 |  | Fire documents | x | The Institute is responsible for this. |
| 13.8 |  | Risk assessment up to date | X |  |
| 14.1 | TOWN TRAIL | Sculpture and stone | X |   |
| 14.2 |  | Info Board by railway station | X |  |
| 14.3 |  | Info Board bottom of Broad Street | X |  |
| 14.4 |  | iInfo Board in St Marys Churchyard | x |  |
| 14.5 |  | Info Board Deri Woods | X | Instructions given to put in place on pumphouse. |
| 14.6 |  | Booklet dispensers | X |  Restocked. |
| 14.7 |  | Astley stand | X | Stand arrived and completed. Inatallation planned. |
| 14.8 |  | Other items | X |  |
| 15.1 | TELEPHONE BOX HIGH STREET | Structure | X |   |
| 15.2 |  | Internal fittings | X |  |
| 15.3 |  | Electrics | X |  |
| 15.4 |  | Other items | X |  |
| 16.1 | TELEPHONE BOX W STREET | Structure | X | Paintwork to be done now external panels in place.  |
| 16.2 |  | Internal fittings | X |  |
| 16.3 |  | Electrics | X |  |
| 16.4 |  | Other items | X |  |
| 17 | DEFIBRILLATORS | Watergate Street Unit | X | Report online completed |
| 17.1 |  | High Street Unit | X | Report online completed. Panel to be fitted to phone box – instructions given |
| 17.2 |  | Mount Field Unit | X | Report online completed. |
| 17.3 |  | Training days | X | Completed. |
| 17.4 | Weather | Storm damage | X | None relevant this report. |
| 17.5 | Documents | Reviews | X | All posted on line. |