

## LLANFAIR CAEREINION TOWN COUNCIL

### RISK ASSESSMENT TIDY TOWNS DAYS

#### Introduction

This risk assessment applies to general tidy up works around the Town on specific days.

#### Location

This risk assessment applies to areas within the Town Centre that are considered safe on visual assessment.

#### Equipment

Only household tools and equipment shall be used such as brooms, trowels, spade, litter pickers etc.

Any specialist equipment used will be so used by those with appropriate experience and certification.

#### Risk assessment

No	Item	Risk	Level	Actions	Level
1	<b>Litter picking</b>	Picking up needles, animal dirt or other unsavoury substances	3	Weekly inspections with repairs effected with good speed when found. Equipment roped off if needed.	1
2	<b>Roads and traffic</b>	Cars and lorries close to working areas.	3	Where needed high viz jackets to be worn.	1
3	<b>Insurances</b>	Risk of claims for injury.	3	The Council has an all risks policy for the event which covers volunteers who have registered in and out.	1
4	<b>Children</b>	Risks affecting young people.	4	Minors may only take part in the event with a responsible adult present at all times.	1
5	<b>Logging those taking part</b>	Claims from those taking part.	4	A log shall be kept of all those present and where they will be working.	1
6	<b>Rubbish collection</b>	Suitable disposal of rubbish.	3	Rubbish will be collected in black plastic bags supplied for disposal by the Council.	1
7	<b>Times for the event</b>	Tiredness and fatigue.	3	The event will run from 9am till 3pm only.	1
8	<b>Weather conditions</b>	Poor weather causing issues.	3	The event will only take place if the weather conditions appropriate for the works being completed.	1
9	<b>Inspections</b>	Sites and areas of hazards.	3	All sites being worked on shall be inspected for any hazards before the event.	1
10	<b>First Aid and accidents</b>	Accidents, injuries and first aid.	4	All accidents are to be reported to the Town Clerk asap. A first aid kit to be located at the Lych-gate and in any hazardous areas. A qualified first aider shall be on site in case of need.	