

## LLANFAIR CAEREINION TOWN COUNCIL

### RISK ASSESSMENT - QUEEN'S JUBILEE EVENTS

**Introduction** - This risk assessment covers the Queen's Jubilee events as listed.

**Location** - Beacon Ceremony – St Mary's Churchyard

**Event** - Beacon Ceremony – bonfire on the hill with fireworks

#### Risk assessment – BEACON CEREMONY – ST MARY'S CHURCHYARD

No	Item		Risk	Level	Actions	Level
1	<b>General</b>	Traffic on road through town	People not paying attention with traffic passing.	2	Marshals on hand to ask people to stay on pavements.	1
2	<b>Medi Evil Beacon</b>	Beacon located on upper area of lower churchyard.	Injury by falling over.	2	Newly installed and tested.	1
	<b>Beacon fire</b>	Lighting of beacon with fire risk	People attending burnt from ash.	3	Marshals ensuring people are away from the lit beacon and not downwind of it.	1
	<b>Beacon fire</b>	Lighting of beacon with fire risk	Fire hazard on ground around beacon	3	Water and fire extinguisher on hand.	1
3	<b>Beacon fire</b>	Lighting of beacon with fire risk	Lighting of beacon risk of burning.	2	Beacon lit with pole and igniter on end of it. Person lighting beacon has experience.	1
4	<b>Crowd control</b>	People going where it is not safe to do so.	Trip hazards.	3	Marshals in place to ensure people are in right place.	1
5	<b>Electrical equipment</b>	None used on the night.				
7	<b>First Aid</b>	First aid cover for injuries. Emergency planning.	Injury or emergency.	3	Qualified first aider on site with specific responsibility for first aid and emergencies.	1
8	<b>Insurance</b>	All risks insurance in place.	Risk of claims due to injury or damage.	3	All risks cover in place. The insurers have been informed of the event.	1
9	<b>Inspections</b>	Hazards on the site area.	Hazards not identified.	3	Site inspection before the event to take place.	1
10	<b>Communications</b>	Contact between organisers.	Lack of communication between area managers and organisers on the night.	3	Radios in place for all involved in organisation.	1

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#### Risk assessment – BEACON CEREMONY – BONFIRE TOP OF HILL AND FIREWORKS

No	Item		Risk	Level	Actions	Level
1	<b>Bonfire</b>	Bonfire on hill on private land with no public present.	Damaged equipment or failure causing injury.	3	Weekly inspections with repairs effected with good speed when found. Equipment roped off if needed.	1
2	<b>Ignition</b>	Lighting of bonfire.	Fire lit by pole with ignition on the end.	1	No further actions needed.	1
2	<b>Fireworks</b>	Let off when beacons lit.	Fireworks malfunctioning.	3	Professional firework unit with one point of ignition.	1
3	<b>Crowds</b>	No public present.				
4	<b>First Aid</b>	Injury due to burns or other cause.	First aid kit available.	1	No further actions.	1
5	<b>Communications</b>	Communication with lower beacon as described in first part of risk assessment.	Contact between organisers of the event.	2	Radios in place, if fail mobile phone signal good in these areas.	1

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### Risk assessment – STREET PARY – HIGH STREET & CHURCHYARD

No	Item		Risk	Level	Actions	Level
1	<b>Traffic</b>	Moving traffic in area of activity.	Vehicles moving in area of activity.	3	Road closed so that there is no movement of vehicles.	1
2	<b>Crowds</b>	Limited numbers	Trip hazards, overcrowding.	3	Space available allows for more than enough space. Trip hazards minimal and on grass.	1
3	<b>Food and provisions</b>	Provision of food	Hygiene regulations, allergies and food poisoning.	2	Hygiene regulations to be followed. Notice about allergies given out.	1
4	<b>First Aid</b>	Injuries or emergency.	Injury or emergency.	3	Dedicated person for first and emergencies.	1
5	<b>Hazards</b>	General	Damage causing trip hazards with possible injury.	3	Site checked before usage.	1
6	<b>Insurance</b>	Liability issues	Claims against Council or volunteers due to actions.	3	Insurers informed of event. Full all risks policy in place.	1
7	<b>Communication</b>	Communication for emergencies.	Delays in dealing with emergencies.	3	Radios on site.	1
8	<b>Equipment</b>	Damaged or unsuitable equipment.	Equipment tested on site.	3	Checks made on the day.	1
9	<b>Wet weather</b>	Wet weather affecting event.	Wash out delaying or cancelling event.	3	Alternative venue hired in case.	1
10	<b>Bouncy Castle</b>	Bouncy castle by contractor	Many risks including usage, wind and other hazards.	3	Individual risk assessment and insurance in place for contractor.	1
11	<b>Children's entertainer</b>	Entertainer by contractor	Damage or injury due to activities.	3	Contractor has own risk assessment and insurance.	1

R A Robinson

Town Clerk

May 2022