# Cyngor Tref Caereinion Llanfair Llanfair Caereinion Town Council

### **LLANFAIR CAEREINION COMMUNITY AWARDS 2021**

## Introduction

There are many people in our community who do so much for the Town, local people and for its outlying areas. Some people who do good works are recognised by Government with CBE, MBE or OBE's. However there are many who are not recognised but are still our local Super Hero's. This Community Award Scheme aims to say thank you to those who have given so much to the Llanfair Caereinion Town Council area.

### Who can receive an Award?

Anyone, (an individual, group or even a business) can be nominated for an award as long as they meet the criteria.

Those not able to receive an award are serving Councillors (during their term of office), any employees of the Council (whilst employed) and anyone paid for the service to which the Awards relates.

### **Nominations**

We are seeking nominations from the community. There is a specific form to complete with a citation signed by two persons. This can be gained by contacting the Town Clerk or from downloading it from the Council Website at www.llanfairtowncouncil.co.uk

Any person may submit a nomination including Councillors.

This is not a 'Facebook' nomination process - an email or letter needs to be sent with the form to the Town Clerk at <a href="mailto:Llanfairtownclerk@mail.com">Llanfairtownclerk@mail.com</a>

## The 2021 Awards

Nominations are sought for the 2021 awards and should reach the Town Clerk no later than midnight on Friday 15<sup>th</sup> October 2021. Later nominations will not be able to be considered this year.

## Criteria

The criteria for receiving an award would be:

- i) The person, group or business must have completed their good works within or for the community within the Llanfair Caereinion Town Council ward boundary.
- ii) The person, group or business must have carried out the activity on a voluntary basis and not for payment.
- iii) The person, group or business could have completed the good works over a period of time or as a one off special event or activity.

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- iv) The nominated person, group or business does not have to be located within Llanfair Caereinion Town Council ward area.
- v) Any person who has received a national award such as a Knighthood, CBE, OBE, MBE or BEM is not eligible.

# How is the Award agreed?

The Town Clerk will issue the citations to each Councillor in advance of the October meeting each year. These will be presented to the Council as written (unaltered). There will be no discussion but if there is a matter of fact or known inaccuracy in any nomination this can be brought forward. Those nominated who gain over 50% of the votes from Councillors present at the meeting will be put forward for an award.

# Important information on nominations

Those putting forward the nomination must not inform those nominated, nor may they let anyone else know. This is to be kept between the nominators and the Council until the time of presentation. If confidentiality is broken the award may not go forward.

There is no guarantee that any nomination received will lead to the presentation of an award – either because it was not approved or the person/persons to receive the award do not wish to receive it.

If a nomination is unsuccessful you may put forward the nomination again in a future year.

### **Contact details**

The contact details for submitting a nomination are:

Email <u>Llanfairtownclerk@mail.com</u>

Address Crown House High Street Llanfair Caereinion SY21 0QY

Telephone 07767 267830

R. A Robinson MBE FRICS FSLCC Town Clerk Llanfair Caereinion Town Council 2021